26th January 2026

Dear Parents / Guardians,

**Year 4 – Norwich Castle Museum Trip – Tuesday 10th March 2026**

We are proposing to take Year 4 to Norwich Castle Museum to support their Egyptian learning on Tuesday 10th March 2026.

The children should be in school uniform for this visit.

The children will depart school after registration and return to school before the end of the normal school day.

We are able to provide school packed lunches **(CHEESE ONLY)** for this trip these must be booked on Select no later than 7.30 am on Friday 6th March 2026. This allows the kitchen to organise the correct quantities of resources.

We are asking for a voluntary donation of £15.00 towards the cost of your child's visit. We have been able to subsidise this visit for each child due to the positive response to fundraising by parents for the school. We are committed to offer school trips for pupils and without parents support we would be unable to do this.

We request that you go on to Wisepay onto the Trips & Visits icon to make a voluntary donation and give permission for your child to take part in this visit. In the event you are unable to access Wisepay please provide written/email consent to the school office, alternatively consent forms are available from the school office if required.

The deadline for online permission and a voluntary donation is **no later than 9.00 Friday 27th February 2026.**

**Please note by checking this item out you are giving permission for your child to attend.**

If you have any queries please do not hesitate to contact your child's class teacher.

Yours faithfully,

Mrs S. Ellcome
Year 4 – Class Teacher